

**PUBLIC NOTICE/TENDER NOTICE**

Sr. No.	Name of Department /Board/ Corp./ Auth	Name of Work/ Notice/ Tender	Starting date & ending date (Time)	Amount/EMD (Approx.) in Rupees	Website of the department	Nodal Officer/ Contact details/ Email	Tender Ref. No/ Tender No
1	Shri Vishwakarma Skill University, Dudhola, Palwal, Haryana	Supply of FURNITURE for the Office of SVSU Skill Innovators Foundation	25-Jun-2026 06:00 PM to 02-Jul-2026 06:10 PM	EMD Amount 12,000/-	www.svsu.ac.in	Deputy Registrar 9999922905, 9718718737 7496873094 tenders@svsu.ac.in	Tender No. & Tender Id.- SVSU/2026/E-8871/SSIF/471 & 2026_HRY_531868_1 (http://etenders.hry.nic.in)

**सावर्जनिक सूचना / निविदा सूचना**

क्रमांक	विभाग/बोर्ड/निगम/प्राधिकार का नाम	कार्य/ नोटिस/निविदा का नाम	आरंभ तिथि (समय) व समाप्ति तिथि (समय)	राशि/ईएमडी रूपये मे,	विभाग की वेबसाइट	नोडल अधिकारी/ संपर्क विवरण/ ईमेल	निविदा संदभ्र संख्या/ निविदा संख्या
1	श्री विश्वकर्मा कौशल विश्वविद्यालय, दुधोला, पलवल, हरियाणा	SVSU स्किल इनोवेटर्स फाउंडेशन के ऑफिस के लिए फर्नीचर की सप्लाई	25-Jun-2026 06:00 PM to 02-Jul-2026 06:10 PM	ई.एम.डी. राशि 12,000/-	www.svsu.ac.in	<b>डिप्टी रजिस्ट्रार</b> 9999922905, 9718718737 7496873094 tenders@svsu.ac.in	टेंडर नं: Tender No. & Tender Id.- SVSU/2026/E-8871/SSIF/471 & 2026_HRY_531868_1 (http://etenders.hry.nic.in)



# SHRI VISHWAKARMA SKILL UNIVERSITY

(Enacted Under Government of Haryana, Act No. 25 of 2016)

Village-Dudhola, Palwal, Haryana- Phone: 9999922905,7496873094

Visit us at: [www.svsu.ac.in](http://www.svsu.ac.in)

Tender Document

**Supply of**

**FURNITURE for the Office of SVSU Skill Innovators  
Foundation, A section 8 company of Shri  
Vishwakarma Skill University.**

Tender No: **SVSU/2026/E-8871/SSIF/471**

Dated: 25-06-2026



## 1. Notice Inviting Tenders

Sub: Notice Inviting Tenders for “Supply of Furniture for the office of SVSU Skill Innovators Foundation SVSU (Sr. Executive Table/Boss Chair/Visitor Chair/Sofa Set/T. V/Coffee Table/Office Partition/File Cabinet)”.

Shri Vishwakarma Skill University, Haryana invites online Tender: “Supply of Furniture for the office of SVSU Skill Innovators Foundation (Sr. Executive Table/Boss Chair/Visitor Chair/Sofa Set/T. V/Coffee Table/Office Partition/File Cabinet)” through e-procurement on portal <https://etenders.hry.nic.in> from reputed Manufacturers/Authorized Dealers/ Distributors/Agent as per TENDER document. The TENDER documents may also be downloaded from website (<https://www.svsu.ac.in>) of Shri Vishwakarma Skill University, Haryana for reference only. A minimum eligibility criterion has been given in TENDER document.

Apart from uploading e-tender on website, bidder has to deposit EMD and Tender Fee + E-service fees along with other documents.

### 1.1. SCHEDULE

1.	Tender No	SVSU/2026/E-8871/SSIF/471
2.	E-Service Portal Fee + GST	As per E-tender portal
3.	Tender Fee + GST	
	(1) For Haryana based manufacturing Micro and Small Enterprises (MSEs) & Khadi Village Industries Unit eligible as per the “Haryana State Public Procurement Policy for MSME -2016” notified vide G.O. No. 2/2/2016-4I BII (1) dated 20-10-2016.	NIL
	(2) For Haryana based manufacturing Startups / First Generation Entrepreneurs eligible as per State policy “Concession / benefits in Public Procurement to Startups/ First Generation Entrepreneurs of State” issued vide G.O No.2/2/2016-4I B-II dated 03.01.2019.	NIL
	(3) For remaining bidders both from the Haryana and Non-Haryana	As per E-tender portal
4.	EMD Amount	



	(1) For Haryana based manufacturing Micro and Small Enterprises (MSEs) & Khadi Village Industries Unit eligible as per the "Haryana State Public Procurement Policy for MSME -2016" notified vide G.O. No. 2/2/2016-4I BII (1) dated 20-10-2016.	NIL
	(2) For Haryana based manufacturing Startups/First Generation Entrepreneurs eligible as per State policy "Concession/benefits in Public Procurement to Startups/First Generation Entrepreneurs of State" issued vide G.O No. 2/2/2016-4I B-II dated 03.01.2019.	NIL
	(3) Central or Haryana Public Sector Enterprises and "approved sources" as declared by the Industries Department, Haryana	NIL
	(4) For remaining bidders both from the Haryana and Non-Haryana	02 % of Tender Value/quoted value
5.	<b>Performance Security</b>	
	Haryana Based manufacturing Micro and Small Enterprises (MSEs)	0.2 % of the Total Order Value or estimated value of the rate contract
	Haryana Based Manufacturing Startups/First Generation Entrepreneurs	0.2 % of the Total Order Value or estimated value of the rate contract
	Haryana based other firms/enterprises	2 % of the Total Order Value or estimated value of the rate contract
	Other States/UTs based firms	5 % of the Total Order Value or estimated value of the rate contract
	# Haryana based MSEs and Startups/First Generation Entrepreneurs will be eligible for performance security deposit @ 0.2% who have filed Entrepreneurs Memorandum (Micro or Small Enterprise category) in the Industries Department Haryana and who participate directly in the tendered/quoted items and offering to supply the entire quoted quantity manufactured from their own Haryana based unit.	
6.	Product Warranty Period	03 Years
7.	Issue of Tender Document (Date of uploading of Tender & other Documents) (online)	<b>25/06/2026 at 18:00 Hrs.</b>
8.	Online Tender Download/Purchase Start Date	<b>25/06/2026 at 18:10 Hrs.</b>
9.	Last date for receipt of queries through Mail	<b>27/06/2026 Up to 14:00 Hrs.</b>
10.	Date of pre-bid meeting (may be online)	<b>27/06/2026 Up to 14:30 Hrs.</b>
11.	Online proposal Submission Start Date	<b>25/06/2026 at 18:10 Hrs.</b>
12.	Online proposal Submission End Date	<b>02/07/2026 Up to 18:10 Hrs.</b>
13.	Opening of Technical Bid	<b>03/07/2026 Up to 15:00 Hrs.</b>



14.	Technical Presentation	Subsequent date to be informed later.
15.	Financial Bid	Subsequent date to be informed later.
16.	Validity period of Proposal	180 Days from the opening of financial bid.
17.	Address of Communication	Chief Executive Officer SVSU Skill Innovators Foundation, Shri Vishwakarma Skill University, Village-Dudhola, Palwal, Haryana-121102
18.	Contact Officer Name, Phone Number and Email ID for this tender	<a href="mailto:ssif@svsu.ac.in">ssif@svsu.ac.in</a> 9999922905, 9718718737

**Note:**

- Tender document can also be downloaded from University Website [www.svsu.ac.in](http://www.svsu.ac.in)
- Amendments to TENDER, if any, would be published on e-procurement website <https://etenders.hry.nic.in> & on SVSU website but not in newspaper.
- The concessions/benefits to MSMEs/startup subject to fulfillment/eligible as per Haryana State Public Procurement Policy for MSME -2016 notified vide G.O. No. 2/2/2016-4I BII (1) dated 20-10-2016 and turnover criteria as per Haryana Government (or as amended from time to time in this regard).
- Queries will be sent to the Officer appointed for this tender. Each Bidder will send only one e-mail containing the Pre-Bid Queries, as per format mentioned below. In case of more than one e-mail, only the queries provided in the first e-mail will be considered.

S. No.	Clause/Section/Reference/ Page/Paragraph	Existing clause/RFP Text	Queries/suggestions
1.			

Location of Supply: Takshila Bhawan, Shri Vishwakarma Skill University, Dudhola, Palwal, Haryana -121102



## 1.1. DISCLAIMER

The information contained in this Tender document or subsequently provided to the bidders, whether verbally or in documentary or any other form by or on behalf of Shri Vishwakarma Skill University, Haryana is provided to bidder on the terms and conditions set out in this TENDER and such other terms and conditions subject to which such information is provided.

Information provided in this TENDER to the bidders is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Shri Vishwakarma Skill University, Haryana accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

Shri Vishwakarma Skill University, Haryana also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance or any bidder upon the statements contained in this TENDER.

Shri Vishwakarma Skill University, Haryana may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this TENDER.

The issue of this TENDER does not imply that Shri Vishwakarma Skill University, Haryana is bound to select a bidder or to appoint the Selected Bidder, as the case may be, for the Consultancy and Shri Vishwakarma Skill University, Haryana reserves the rights to reject all or any of the Proposals without assigning any reasons whatsoever.

The bidder shall bear all its costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by Shri Vishwakarma Skill University, Haryana or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the bidder and Shri Vishwakarma Skill University, Haryana shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a bidder in preparation or submission of the Proposal, regardless of the conduct or outcome of the Selection Process.



## 2. Instructions to Bidders

Subject: Invitation for the Supply of **Furniture for the office of SVSU Skill Innovators Foundation SVSU** (Sr. Executive Table/Boss Chair/Visitor Chair/Sofa Set/T. V/Coffee Table/Office Partition/File Cabinet).

Bidders can access tender documents on the website of the University and fill them with all relevant information and submit the completed tender document with E- service Fee, Tender Fee and EMD amount online as per the schedule to <https://etenders.hry.nic.in>.

### 2.1. INSTRUCTIONS TO BIDDER FOR E-TENDERING

**Note:** Following conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable. Interested bidders can read the instructions related to e-tender system from the website [www.etenders.hry.nic.in](http://www.etenders.hry.nic.in).

#### 2.1.1. E-Tendering:

- 2.1.1.1.** For participation in e-tendering module of Shri Vishwakarma Skill University, Haryana it is mandatory for prospective bidders to get registration on website <https://etenders.hry.nic.in>, Therefore, it is advised to all prospective bidders to get registration by making on line registration fees payment at the earliest.
- 2.1.1.2.** Tender documents can be downloaded from website <https://www.svsu.ac.in>. However, the bidders have to upload complete tender document online along-with deposit of EMD amount and Tender Document Fee + E- service fee and without EMD amount & tender document + E Service fee bids will not be accepted.
- 2.1.1.3.** E-service/gateway charges shall be borne by the bidders.
- 2.1.1.4.** As per the directions of the Controller of Certifying Authorities, Ministry of Communication and Information Technology, Government of India, a **Class III Digital Certificate** shall be required to bid for all tenders solicited electronically. If the bidder does not have such a certificate, it may be obtained from any of the registering authorities or certification authorities. Kindly note that it may take at least three-five working days for the issue of a digital certificate. Bidders are advised to plan their time accordingly. Shri Vishwakarma Skill University, Haryana shall bear no responsibility/obligation for accepting bids



which are delayed due to non-issuance or delay in issuance of such digital certificate.

- 2.1.1.5.** If bidder is bidding first time for e-tendering, then it is obligatory on the part of bidder to fulfil all formalities such as registration, obtaining Digital Signature Certificate etc. well in advance.
- 2.1.1.6.** Bidders are requested to visit our e-tendering website regularly for any clarifications and/or due date extension or corrigendum.
- 2.1.1.7.** Bidder must positively complete online e-tendering procedure at <https://etenders.hry.nic.in>
- 2.1.1.8.** Shri Vishwakarma Skill University, Haryana shall not be responsible in any way for delay/difficulties/ inaccessibility of the downloading facility from the website for any reason whatsoever.
- 2.1.1.9.** For any type of clarifications bidders/contractors can visit <https://etenders.hry.nic.in> and <https://www.svsu.ac.in>.
- 2.1.1.10.** The bidder whosoever is submitting the tender by his Digital Signature Certificate shall invariably upload the scanned copy of the followings.
  - 2.1.1.10.1.** Affidavits.
  - 2.1.1.10.2.** Authority Letter to Sign on behalf of bidder, if filled by authorize representative.
  - 2.1.1.10.3.** Authority Letter for use of Digital Signature, if filled by authorize representative
  - 2.2.1.10.4.** Technical Bid with all relevant enclosures.
  - 2.2.1.10.5.** The prospective bidders will upload scanned self-attested copies of technical bid as required in e-tendering process. Unattested documents will not be entertained.
  - 2.2.1.10.6** Also Upload scanned copy of tender cost + E-Service fee and EMD Amount.
- 2.1.1.11.** The Tender document cost+ E-Service Fee and EMD amount is to be deposited online by bidder.
- 2.1.1.12.** The tenders uploaded without/incomplete/partial EMD amount and tender fee + E-service fees shall be disqualified and Proposal will not be accepted.
- 2.1.1.13.** Any change/modifications/alteration in the TENDER by the Bidder shall not be allowed and such tender shall be liable for rejection.
- 2.1.1.14.** The tender document fees shall not be refunded.
- 2.1.1.15.** If the tenders are cancelled or recalled on any grounds, the tenders document fee & E-service fee will not be refunded to the bidders.

**2.1.2. Technical bid: -**

# No proposal shall be accepted without valid tender cost and earnest money deposit.

# No change/modification allowed in the tender by the bidder. Shall not be allowed and such tender shall be liable for rejection.



Bidders must positively complete online e-tendering procedure at <https://etenders.hry.nic.in>. They shall have to submit the documents as prescribed in the TENDER online in the website. The bidders may submit their complete bids (with all the requisite documents) in multiple files.

**2.1.3. Financial bid: -**

Bidder must submit the Price/Financial bid document (BOQ) as per the format given in TENDER/available online and uploaded as per instructions therein. **Physical submission of price bid shall not be considered.** The financial bids of technically qualified bidders shall be opened online at the notified date. The bidder will be informed about financial through email/telephonically.

**2.1.3.1 Shri Vishwakarma Skill University reserves the right for extension of due date of opening of financial bid.**

**2.1.3.2 Shri Vishwakarma Skill University reserves the right to accept or reject any or all tenders without assigning any reason what so ever.**

**2.1.3.3 In case due date for opening of tender document happens to be a holiday, the due date shall be shifted to the next working day for which no prior intimation will be given.**

**2.1.4.** For amendment, if any, please visit <https://etenders.hry.nic.in> web site regularly. In case of any bid addendum/amendment/corrigendum/Notice/clarification, the responsibility lies with the bidders to note the same from web site. The **Shri Vishwakarma Skill University, Haryana** shall have no responsibility for any delay/omission on part of the bidder.



## &lt;&lt; Organization Letter Head &gt;&gt;

**3. TERMS and CONDITIONS**

- 3.1 Due date:** The tender has to be submitted online on or before the due date. No application will be received through post/e-mail/fax. The University would not be responsible for any delay.
- 3.2 Tender Fee and E-Service Fee (Non-Refundable):** The Bidder should submit a non-refundable tender fee and e-service fee online. The Technical Bid without Tender fee would be considered as UNRESPONSIVE and will not be accepted. The tender fee will not be returned/refunded to any Bidder under any circumstances. If the tender is cancelled or recalled on any grounds, the Tender Document Fee and e-Service Fee will not be refunded to the bidder.
- 3.3 Preparation of Bids:** The Technical and financial offer/bid should be submitted online. The technical bid should consist of all technical details along with commercial terms and conditions. Financial bid should indicate the price for the items mentioned in the technical bid. All pages of the technical bid have been signed with seal of firm by bidder/authorized signatory and **attested by Notary Public**. Unattested documents will not be entertained.

Revision in the technical bid and financial bid quoted in the offer will not be entertained after the last date and time fixed for receipt of tenders.

- 3.4 Earnest Money Deposit (EMD) (if applicable):** While submitting bid, the BIDDER shall deposit an amount mentioned in tender document as Earnest Money, with the Institute through the following instruments:
- 3.4.1** The Bidder should submit an EMD amount online. The Technical Bid without EMD would be considered as UNRESPONSIVE and will not be accepted. The Earnest Money Deposit (EMD) in other form viz., Pay Order/Cheque etc. shall not be accepted.
- 3.4.2** No interest shall be payable by the BUYER to the BIDDER on Earnest Money for the period of its currency.
- 3.5 Refund of EMD:** The EMD shall be returned without any interest to unsuccessful Bidders only after the award of Purchase Order. In case of successful Bidder, EMD shall be returned without any interest after the submission of Performance Bank Guarantee.

EMD shall not be refunded, if the work order/purchase order is not accepted by the successful Bidder. In case, the offer is accepted, but not honored by the successful Bidder, the EMD shall be forfeited.

The EMD shall also be forfeited, if wrong information is furnished or any vital information is concealed in the tender document. Apart from it, he shall be



liable for any other action against him, as may be considered necessary by the Vice-Chancellor.

If the tender is cancelled or recalled on any grounds, the EMD will be returned to the bidder.

### **3.6** Opening of the tender:

- 3.6.1** On the due date of e-tender opening, the technical bids of bidders will be opened online. Shri Vishwakarma Skill University, Haryana reserves the right for extension of due date of opening of technical bid.
- 3.6.2** The bid will be opened by a committee duly constituted for this purpose in presence of Bidder's representative if available. Only one representative will be allowed to participate in the tender technical bid opening. The Bidder if interested may participate on the tender opening Date and Time.
- 3.6.3** Bid received without or incomplete Tender Fee or EMD will be rejected out rightly.
- 3.6.4** Tenders which do not fulfil any or all of the terms & conditions or incomplete, are liable to be rejected.
- 3.6.5** Incomplete bidding will not be accepted; in such case the bid will not be considered.
- 3.6.6** The technical bid will be opened first and it will be examined by a technical committee (as per specification and requirement).
- 3.6.7** The financial offer/bid will be opened only of those bidders who qualify on the basis of their Technical Bid and will be opened in the presence of the bidder/bidder's representatives subsequently for further evaluation. Only one representative will be allowed to participate in the financial bid opening. The date & time of opening of the financial bids will be intimated in the due course.
- 3.6.8** The Bidder should produce authorization letter from their company to participate in the technical bid opening, Technical Presentation and Financial bid opening.
- 3.6.9** The University may call bidders for demonstration and presentation of the tools during technical evaluation. The cost for the demonstration will be borne by the supplier and University will not pay any TA/DA for presentation/ demonstration. If any firm fails to successfully demonstrate the system quoted by them, the Bid of that firm will not be considered.
- 3.6.10** Sample for offered items may be asked from tender during technical evaluation.
- 3.6.11** In case, due date for opening of tender happens to be a holiday, the due date shall be shifted to the next working day for which no prior intimation will be given.

### **3.7** Acceptance/ Rejection of bids: The Committee reserves the right to reject any bid not fulfilling the eligibility criteria.

**Eligibility Criteria:**



- 3.7.1** An undertaking from the bidder is required stating that they would facilitate the Bidder on a regular basis with technology/product updates and extend support for the warranty as well.
- 3.7.2** Bidder should be registered Company, should have GST number and supporting documents to be submitted.
- 3.7.3** Non-compliance of tender terms, non-submission of required documents, lack of clarity of the specifications, contradiction between Bidder specification and supporting documents etc. may lead to rejection of the bid.
- 3.7.4** Incomplete Tender such as unsigned Tender, late submitted Tender, conditional Tender, not confirming to the eligibility criteria and non-submitting technical specification & compliance sheet with supporting documents or with any vaguer term such as 'Extra as applicable', will be considered as rejected.
- 3.7.5** In the tender, either the bidder on behalf of the Principal/OEM or on behalf of Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.
- 3.7.6** If an agent submits bid on behalf of the Principal/OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.
- 3.7.7** The Agency should not have incurred any loss for the last 3 financial years which is mandatory. Bidders should submit audited latest Balance Sheet, Profit and Loss statement, Turnover Sheet and Income Tax Return Acknowledgement Copy for last financial year.

### **3.8** Performance Security:

- 3.8.1** Performance Bank Guarantee is mandatory.
- 3.8.2** The Successful Bidder shall require to submit the performance security/Guarantee for an amount (as stated at "Schedule "of this tender) in the form of irrevocable bank guarantee issued by any Indian Nationalized Bank for an amount which is stated at the "Schedule" of the tender document within 21 days from the date of receipt of work order/purchase order and should be kept valid for a period of 180 days beyond the date of completion of warranty period. The Performance security in other form viz., FD/Term Deposit Receipt etc. shall not be accepted.
- 3.8.3** The Successful Bidder should submit performance security/Guarantee as prescribed above to be received in the office of procurement department on or before 21 days from the date of issue of supply order acknowledgement.



- 3.8.4** The Performance Bank Guarantee should be established in favor of **The Registrar, Shri Vishwakarma Skill University, Dudhola, Palwal, Haryana 121102,** through any Bank situated at Palwal or outstation with a clause to enforced the same on their local branch at Palwal. Performance Bank Guarantee shall be for the due and faithfully performance of the contract and shall remain binding, notwithstanding such variations, alterations for extensions of time as may be made, given, conceded or agreed to between the successful Bidder and the purchaser under the terms and conditions of acceptance to tender.
- 3.8.5** If the supplier shall not submit the performance security within 21 days from the date of receipt of work order/purchase order and if there is delay in submission of performance security, purchase order may be cancelled. The competent authority may accept the performance security after the above-mentioned deadline of 21 days' subject to submission of justification by the Bidder, however the decision of the competent authority is final in this regard.
- 3.8.6** The successful Bidder is entirely responsible for due performance of the contract in all respects according to the speed, intent and meaning of the terms and conditions and specification and all other documents referred to in the acceptance of tender.
- 3.8.7** The performance bank guarantee shall be kept valid during the period of contract.
- 3.9 Force Majeure:** The Supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 3.9.1** For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 3.9.2** If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
- 3.10 Risk Purchase Clause:** In event of failure of supply of the item within the stipulated delivery schedule, the purchaser has all the right to purchase the item from the other source on the total risk of the supplier under risk purchase clause.
- 3.11 Delivery and Documents:** Delivery of the goods **should be supplied within 10 days from the date of supply order at Shri Vishwakarma Skill University, Dudhola, Palwal – 121102, Haryana** or at that place to be informed by the SVSU. The material should be packed in a strong case so as to avoid any damage, theft or pilferage in the transit. In case of any damage, theft or pilferage, the responsibility shall be that of the



supplier. The supplier shall mail the following documents to the purchaser:

- 3.11.1** 4 Copies of the Supplier invoice showing invoice number, goods description, quantity, unit price, total amount
- 3.11.2** Manufacturer's/Supplier's warranty certificate to be provided.

**Packing Instructions:** Each package will be marked on three sides with the proper paint /indelible ink the following:

- Item Nomenclature
- Order/Contract No.
- Country of Origin of Goods
- Supplier's Name and Address
- Consignee details
- Packing list reference number

**3.12 Liquidated Damages (L.D)/Penalty for Non-execution of Order:** If a supplier fails to execute the order in time as per the terms and conditions stipulated therein, it will be open to the purchaser to recover liquidated damages for delay in delivery from the supplier at the rate 1% (one percent) of the total cost of the material/contract per week or such other amount as the Registrar, SVSU, Dudhola, Palwal may decide till the supply/work remains incomplete, provide that the total amount of the compensation shall not exceed 10% (ten percent) of the total cost of the material/contract.

The installation, commissioning and demonstration will be completed within one month from the delivery/supply of the material, if the bidder fails to install and demonstrate the material on time then the Registrar will be competent to impose penalty @ 1% per week of the purchase order or such other amount as the Registrar may decide till the supply/work remains incomplete, provided that the entire amount of penalty shall not exceed 10% of the total amount of Purchase order.

After the lapse of 15 days beyond the stipulated/extended period, it will be the discretion of the University to cancel the supply/work execution order at the risk and the cost of the Supplier/contractor. Besides, forfeiture of the Earnest Money/Performance Security, the University shall be at liberty to take such action as recovery of compensation to the extent of 10% of the amount of the supply/contract order, blacklisting, etc. An appeal against this penalty shall, however, lie with the Hon'ble Vice-Chancellor (VC), Shri Vishwakarma Skill University, DUDHOLA, PALWAL, HARYANA, whose decision shall be final.

Note: It is mentioned that both, delivery penalty and installation penalty can also be imposed simultaneously.

If the Liquidated Damage exceeds 10% of the order value, SVSU reserves the right to terminate the contract and SVSU will get the job completed by any other competent party. The difference of cost incurred by SVSU will be recovered from the Earnest Money Deposited/Performance Security submitted by the bidder.

**3.13 Prices:** The price should be quoted in net per unit (after breakup) and must include



all packing, forwarding, freight, insurance charges, loading, unloading, delivery charges, Excise duty/custom duty etc. may be quantified in terms of amount. The offer/bid should be exclusive of GST, which will be paid by the purchaser as applicable. However, the percentage of GST shall be clearly indicated. Charges not mentioned in the quotation/tender shall not be paid.

- 3.14 Rate contract with GEM or DS&D (Haryana):** If the bidder or their Principals are on rate contract with **GEM or DS&D (Haryana)**, this shall be mentioned specifically in the offer and a photocopy of the same, duly attested, may be appended.
- 3.15 Resolution of Disputes:** The dispute resolution mechanism would be as follows:
- 3.15.1** In case of Dispute or difference arising between the Purchaser and a domestic supplier relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996 and the rules there under amended as on date. The dispute shall be referred to the Vice Chancellor, Shri Vishwakarma Skill University and if he is unable or unwilling to act, the sole arbitrator of some other person to be appointed by mutual consent willing to act as such Arbitrator. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order. Further the proceedings shall be done in accordance with Indian Arbitration and Conciliation Act 1996.
- 3.15.2** In the case of a dispute between the purchaser and a Foreign Supplier, the dispute shall be settled by arbitration in accordance with provision of sub-clause (i) above. But if this is not acceptable to the supplier then the dispute shall be settled in accordance with provisions of UNCITRAL (United Nations Commission on International Trade Law) Arbitration Rules.
- 3.15.3** The venue of the arbitration shall be the place from where the order is being issued.
- 3.16 Place of Jurisdiction:** The place of jurisdiction shall be district court Palwal Haryana.
- 3.17 Right to Use Defective Goods:** If after delivery, acceptance within the guarantee and warranty period, the operation or use of the goods proves to be unsatisfactory, the Purchaser shall have the right to continue to operate or use such goods until rectifications of defects, errors or omissions by repair or by partial or complete replacement is made without interfering with the Purchaser's operation.
- 3.18 Transfer and Subletting:** The supplier shall not sublet, transfer, assign or otherwise part with the acceptance to the tender or any part thereof, either directly or indirectly, without the prior written permission of the Purchaser.
- 3.19 Supplier Integrity:** The Supplier is responsible for and obliged to conduct all contracted activities in accordance with the Contract using state of the art methods and economic principles and exercising all means available to achieve the performance specified in the contract.

**3.20** **Warranty:**

**3.20.1** Warranty period shall be (as stated at “Schedule “of this tender) from date of successful/satisfactory inspection report and acceptance of the equipment/material/goods by the SVSU for each item/system on comprehensive basis.

**3.20.2** The Supplier shall, in addition, comply with the performance and/or consumption guarantees specified under the contract. If for reasons attributable to the Supplier, these guarantees are not attained in whole or in part, the Supplier shall at its discretion make such changes, modifications, and/or additions to the Goods or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests. The warranty should be comprehensive on site.

**3.20.3** The Purchaser shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall arrange to repair or replace the defective goods or parts within 10 days free of cost in Shri Vishwakarma Skill University, Dudhola, Palwal, Haryana – 121102, Haryana or at that place to be informed by the SVSU. The Supplier shall take over the replaced parts/goods at the time of their replacement. No claim whatsoever shall lie on the Purchaser for the replaced parts/goods thereafter. The period for correction of defects in the warranty period is 10 days. If the supplier having been notified fails to remedy the defects within 10 days, the purchaser may proceed to take such remedial action as may be necessary, at the supplier’s risk and expenses and without prejudice to any other rights, which the purchaser may have against the supplier under the contract.

**3.20.4** The comprehensive warranty (if applicable) will commence from the date of the satisfactory installation/commissioning of the tools against the defect of any manufacturing, workmanship and poor quality of the components.

**3.21** **Governing Language:** The contract shall be written only in English language. English language version of the Contract shall govern its interpretation. All correspondence and other documents pertaining to the Contract, which are exchanged by the parties, shall be written in the English language only.



**3.22 Interpretation Clause:** The Contract shall be interpreted in accordance with the laws of the Union of India and all disputes shall be subject to place of jurisdiction i.e. District court of Palwal.

**3.23 Notices:**

**3.23.1** Any notice given by one party to the other pursuant to this contract/order shall be sent to the other party in writing or by cable, telex, FAX or e mail and confirmed in writing to the other party's address.

**3.23.2** A notice shall be effective when delivered or on the effective date of notice, whichever is later.

**3.24 Bid Currencies:** Prices shall be quoted in Indian National Rupee (INR).

**3.25 Taxes:** Suppliers shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Goods to the Purchaser. However, GST in respect of the transaction between the Purchaser and the Supplier shall be payable extra, if so, stipulated in the order.

**3.26 Payment:** For Indigenous supplies, 100% payment shall be made by the Purchaser against successful/satisfactory delivery, inspection, inspection report and acceptance of the equipment/material/goods at Shri Vishwakarma Skill University, Dudhola, Palwal, Haryana– 121102, Haryana or at that place to be informed by the SVSU in good condition and to the entire satisfaction of the Purchaser and on production of unconditional performance bank guarantee as specified in Clause of tender terms and conditions. Payment shall be released on receipt of the valid original bills in triplicate complete in all respect.

**3.27 Manuals, (if any):**

Bidder should submit the manual of tools in English language if applicable.

**3.28 Defective Equipment/parts:** If any of the tools supplied by the Supplier is found to be substandard, refurbished, un-merchantable or not in accordance with the description/specification or otherwise faulty, the faculty/expert committee (committee constituted by The Registrar/Dean Academic/Dean Faculty) will have the right to reject the tools. The prices of such tools shall be refunded by the Supplier with 18% interest if payments for such tools have already been made. All damaged or unapproved goods shall be returned at suppliers cost and risk and the incidental expenses incurred thereon shall be recovered from the supplier. Defective part in equipment, if found during warranty period, shall be replaced within 7 days on receipt of the intimation from this office at the cost and risk of supplier including all other charges. In case supplier fails to replace defective item as per above terms & conditions, SVSU may consider "Banning" the supplier and the Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/ Performance Bank Guarantee (after the contract is signed) shall stand forfeited either fully or partially, as decided by the university competent authority and the authority shall not be required to assign any reason therefore.

No payment shall be made for rejected material nor would the Supplier be entitled to claim for such items. Rejected items would be removed by the Supplier from the site within two weeks of the date of rejection at his own cost. In case they are not removed they will be auctioned at the risk and responsibilities of the Supplier without any further notice.



### **3.29** Termination for Default:

**3.29.1** The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part:

**3.29.1.1.** If the Supplier fails to deliver any or all of the Goods within the period(s) specified in the order, or within any extension thereof granted by the Purchaser.

**3.29.1.2.** If the Supplier fails to perform any other obligation(s) under the Contract.

**3.29.1.3.** If the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

### **3.29.2** For the purpose of this Clause:

**3.29.2.1. "Corrupt practice"** means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

**3.29.2.2. "Fraudulent practice"** means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidder (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

**3.29.3** In the event the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner, as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Supplier shall continue the performance of the Contract to the extent not terminated.

**3.30** Reservation of Rights:

- 3.30.1** The University reserved all the right to enhance or mitigate the quantity without any notice.
- 3.30.2** The University reserves all the right to accept or reject any or all tenders without assigning any reason what so ever at any stage and no further correspondence will be entertained in this regard.
- 3.30.3** The University reserved all the right to change any Date, Time and condition of Tendering without assigning any reasons.
- 3.30.4** The acceptance or rejection of the technical bid/tender will be the sole decision of the university.
- 3.30.5** The university is not bound to accept any Proposal, and reserves the right to annul the selection process at any time prior to award of Contract without thereby incurring any liability to the Consultant.
- 3.30.6** The University reserved all the right to call/demand any document from the bidder as and when required or to reject the bid.

**3.31** **Technical compliance:** The technical compliance report must be provided to indicating conformity to the technical specifications and agree to comply with the requirements and intent of specification. (Annexure-II)

**3.32** Evaluation of Offer:

- 3.32.1** L1 will be decided on the basis of the policy guidelines issued by Government of Haryana vide G.O. No. 2/2/2010-4I-BIII of dated 19/12/2011 (or as amended from time to time in this regard).
- 3.32.2** If in the event of a tie in L1 in the Financial bid, the university will negotiate with all the eligible bidders and the bidder whose quotes are lower than other bidders will be declared as L1.
- 3.32.3** Offer which deviates from the vital conditions (as illustrated below) of the tender shall be rejected:
  - 3.32.3.1.** Non-submission of complete offers.
  - 3.32.3.2.** Receipt of offers after due date and time and/or by post/email / fax (unless specified other-wise).
  - 3.32.3.3.** No revision in the terms and conditions quoted in the offer shall be entertained after last date and time fixed for receipt of tender.

**3.33** **Negotiation of Rates:** Regarding negotiations of rates, policy issued by the State Government vide G.O. No.2/2/2010-4-IB-II dated 18.06.2013, G.O. No.2/2/2010-4-IB-II dated 16.06.2014, G.O. No.2/2/2010-4-IB-II dated 09.02.2015 will be applicable and as amended time to time. The policy guidelines are available at <https://haryanaeprocurement.gov.in> on home page under section as Tender Forms.”  
**Further, the latest amendment in the negotiation policy regarding rates may be seen. (For example: 10-05-2023 Letter w.r.t Same Subject Matter)**

**3.34** **Sanctions for Violations:** Any breach of the aforesaid terms & Conditions and Technical Specification, requirements & conditions by the bidder or any one employed by it or acting on its behalf (whether with or without the



knowledge of the bidder) shall entitle the buyer to take all or any one of the following actions, wherever required:

- 3.34.1** To immediately call the pre-contract negotiations with other bidders without assigning any reason or giving any compensation to the bidder. However, the proceedings with the other bidder(s) would continue.
  - 3.34.2** The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/Performance Bank Guarantee (after the contract is signed) shall stand forfeited either fully or partially, as decided by the buyer and the buyer shall not be required to assign any reason therefore.
  - 3.34.3** To immediately cancel the contract, if already signed without giving any compensation to the bidder.
  - 3.34.4** To recover all sums already paid by the buyer, and in case of an Indian bidder with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a bidder from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the bidder from the buyer in connection with any other contract for any other stores, such outstanding payment could also be utilized to recover the aforesaid sum and interest.
  - 3.34.5** To encash the advance bank guarantee and performance guarantee/warranty bond, if furnished by the bidder, in order to recover the payments, already made by the buyer, along with interest.
  - 3.34.6** To cancel all or any other contracts with the bidder. The bidder shall be liable to pay compensation for any loss or damage to the buyer resulting from such cancellation/rescission and the buyer shall be entitled to deduct the amount so payable from the money(s) due to the bidder.
  - 3.34.7** To debar the bidder from participating in future bidding processes of the University for a minimum period of two years, which may be further extended at the discretion of the buyer.
  - 3.34.8** Forfeiture of Performance Bank Guarantee in case of a decision by the buyer to forfeit the same without assigning any reason for imposing sanction for violation.
  - 3.34.9** Legal action may be initiated against such Bidder in case any of the information submitted by the Bidder is found to be false at any stage of the contract.
- 3.35 BID SIGNING:** The Tender must be signed by authorized signatory of the bidding firm/company on each page of the bid, along with seal of the firm/company.
- 3.36 Conditional Bid:** Conditional Bid is not acceptable. Hence, the supplier is advised neither to alter the specification nor to mention anything on the Tender form, except cost, signature with seal, otherwise his Tender will not be considered. Conditional tenders will not be entertained at all and are liable to be rejected summarily.



There should not be any alterations in the bidding documents. In case any alteration is found at any stage, the tender shall be liable for rejection summarily without further appeal.

- 3.37 Delivery Period: Order must be completed within 10 days from date of receipt of supplied order.**
- 3.38 Contacting to SVSU Officers:** Bidder shall not approach SVSU officers beyond office hours and/or outside SVSU office premises from the time of the Bid opening to the time of finalization of successful bidder. Any effort by bidder to influence SVSU office in the decision on Bid evaluation, bid comparison or finalization may result in rejection of the Bidder's offer. If the bidder wishes to bring additional information to the notice of SVSU, it should be in writing.
- 3.39 Forfeiture of EMD/ BG/Performance Security:** EMD/ BG/Performance Security made by bidder may be forfeited under the following conditions:
- 3.39.1** During the evaluation process, if a bidder indulges in any such activity as would jeopardize the process, the decision of SVSU regarding forfeiture of EMD shall be final and shall not be called upon question under any circumstances.
- 3.39.2** If bidder violates any of the provisions of the terms and conditions of the proposal.
- 3.39.3** In case supplier fails to fulfil the all terms & conditions and Technical Specification, requirements & conditions, SVSU may consider "Banning" the supplier and the Earnest Money Deposit (in pre- contract stage) and/or Security Deposit/Performance Bank Guarantee (after the contract is signed) shall stand forfeited either fully or partially, as decided by the SVSU and the SVSU shall not be required to assign any reason therefore.
- 3.39.4** In the case of a successful bidder, if bidder fails to:
- 3.39.4.1.** Accept the work order along with the terms and conditions.
- 3.39.4.2.** Furnish performance security.
- 3.39.4.3.** Violates any of the work conditions of this proposal or indulges in any such activities as would jeopardize the work.
- 3.39.4.4.** Submitting false/misleading information/ declaration/ documents/ proof/etc.
- 3.39.4.5.** The decision of SVSU regarding forfeiture of EMD/ BG shall be final and shall not be called upon to question under any circumstances, besides, forfeiture of EMD/ BG even the bidder will be deferred from participating in any job for a period of two years. **Amendment of Tender Document:** At any time before the deadline for submission of tender, SVSU may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective firm, modify the Tender document by amending, modifying and/or supplementing the same. All prospective firms shall be notified of any amendments on e-tender website and/or SVSU web site and all such amendments shall be binding on them without any further act or deed on SVSU's part. The prospective firms are advised to periodically browse e- tender



website and/or university website [www.svsu.ac.in](http://www.svsu.ac.in) to find out any further addendum/amendment/corrigendum/Notice/clarification published with respect to this tender. In case of any bid addendum/ amendment/corrigendum/Notice/clarification, the responsibility lies with the bidders to note the same from web site. The **Shri Vishwakarma Skill University, Haryana** shall have no responsibility for any delay/omission on part of the bidder. In the event of any amendment, SVSU reserves the right to extend the deadline for the submission of the bids, in order to allow prospective Bidders reasonable time in which to take the amendment into account while preparing their bids.

**3.40 Amendment of Tender Document:** At any time before the deadline for submission of tender, SVSU may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective firm, modify the Tender document by amending, modifying and/or supplementing the same. All prospective firms shall be notified of any amendments on e-tender website and/or SVSU web site and all such amendments shall be binding on them without any further act or deed on SVSU's part. The prospective firms are advised to periodically browse e- tender website and/or university website [www.svsu.ac.in](http://www.svsu.ac.in) to find out any further addendum/amendment/corrigendum/Notice/clarification published with respect to this tender. In case of any bid addendum/ amendment/corrigendum/Notice/clarification, the responsibility lies with the bidders to note the same from web site. The **Shri Vishwakarma Skill University, Haryana** shall have no responsibility for any delay/omission on part of the bidder. In the event of any amendment, SVSU reserves the right to extend the deadline for the submission of the bids, in order to allow prospective Bidders reasonable time in which to take the amendment into account while preparing their bids.

**3.41 Model Clause for Land Border Sharing Countries with India:** As per the Order of Ministry of Finance, Department of Expenditure, Public Procurement Division. F. No. 6-18-2019-PPD Date 23/07/2020, any bidder from such countries sharing a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) **only if the bidder is registered with the Competent Authority**, Specified in Model Clause and Certificate Annex –XVI.

The Competent Authority for the purpose of Registration under this order shall be the Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT).

Bidders can read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India as per the Order of Ministry of Finance, Department of Expenditure, Public Procurement Division. F.No. 6-18-2019-PPD Date 23/07/2020 and, order amended time to time by the Minister of

## Finance Department & Expenditure.

### **3.42** Special Terms and Conditions:

- 3.42.1** The offer without complete or partial prescribed earnest Money, tender Fee & E-Service fee is liable to be summarily rejected.
- 3.42.2** The deficiency in the documents and tender requirement can be made subject to the decision made by procurement department/all the tender committees individually have a right to call/demand any document from the bidder as and when required or to reject the bid. Procurement department/all the tender committees individually are empowered to take any action/decision /requirement of documents at any stage.
- 3.42.3** Any company/firm/dealer/manufacturer black listed by Central/State Government/Autonomous organization are not entitled to submit the tender. If it is submitted, it will be rejected and Earnest Money Depositor/and Performance security will be seized and legal action will be taken against them.
- 3.42.4** The firm/agency/bidder should not be black-listed/de-listed/debarred/demobilized for poor or unsatisfactory performance from any project by Govt. of India/Any other State Govt./Haryana Govt. or its Departments/agencies etc. for which he has to submit the affidavit.
- 3.42.5** Bidder should abide to all terms and conditions and Technical Specification stipulated in tender document and Supply of tools etc. in running condition within stipulated time frame for which he has to submit the affidavit.
- 3.42.6** Bidder should submit affidavit for Authenticity and correctness of information/documents stipulated in tender document.
- 3.42.7** Bidder should submit the Affidavit and relevant certificate/document regarding seeking benefits/ concessions by Haryana based manufacturing Micro, Small and Medium Enterprises (MSEs) and Startups/First Generation Entrepreneurs (If Applicable)
- 3.42.8** The foreign manufacturer or their Indian representative will ensure a proper service after sale as per requirement from time to time, against the guarantee/warranty clause as per the terms and conditions agreed. Any negligence on this account shall be the sole responsibility of foreign bidder and liability for compensation will be fixed up by the Department.
- 3.42.9** Reference, information and certificates from the respective clients certifying technical and execution capability should be signed and the contact numbers of all such clients should be mentioned. The University may also independently seek information regarding the performance from the clients and visit referred customers' consortium partner in India/Abroad at bidder cost.
- 3.42.10** In case any BIDDER is silent on any clauses mentioned in this tender document, the Institute shall construe that the BIDDER had accepted the clauses as per the invitation to tender.
- 3.42.11** The concessions/benefits to MSMEs/startup subject to fulfillment/eligible as per Haryana State Public Procurement Policy for MSME -2016 notified vide G.O. No. 2/2/2016-4I BII (1) dated 20-






10-2016 and turnover criteria as per Haryana Government (or as amended from time to time in this regard).






**3.42.12** All the terms and conditions and technical specifications contained in the Tender document shall be the part of this agreement.

**3.42.13 Pre-dispatch inspection (if required): Pre-dispatch inspection shall be done by representatives of Department at the site of vendor/place of same item supplied by the vendor. An inspection report stating conformations to the specifications as laid down in the tender document and about satisfactory report of the Furniture for SVSU Skill Innovators Foundation. during test trials will be submitted. Non-conformity to the specifications/unsatisfactory performance during test trails/defects (if any) will lead to the rejection of the tools.**

**3.42.14** Supplier should supply the tools on item wise basis as mentioned in tender document and partial bidding will be accepted.

**DESCRIPTION FOR THE FURNITURE FOR THE OFFICE OF SSIF, SVSU.**

S.no	DESCRIPTION	Quantity	Image for reference
1.	<p><b>Executive Director Table with Side Storage Unit.</b> Size: Approx. 2400 mm (L) × 900 mm (W) × 750 mm (H). Made from premium quality Engineered Wood/Action TESA/Merino laminated board/Pre-laminated particle board of minimum 25 mm top thickness and 18 mm side panels. Matte finish laminate with PVC edge banding (2 mm thick). Color combination: Tan or Brown. Integrated side credenza with lockable drawers, open shelves, CPU space, keyboard tray, wire manager, cable routing grommets, modesty panel, and storage cabinet. High-quality hardware and accessories from reputed brands such as Ozone, Hettich, Hafele, Godrej, Door Set, Century, or equivalent. Corrosion-resistant fittings and telescopic channels. Scratch-resistant, termite-resistant and moisture-resistant surface finish. Environment-friendly manufacturing process using low VOC materials. Five-stage quality inspection before delivery and installation.</p>	2	
2.	<p><b>Boss Chair (High Back Executive Chair)</b> Premium executive high-back ergonomic revolving chair with adjustable headrest and lumbar support. Upholstered in high-quality leatherette/PU upholstery. Heavy-duty chrome/nylon base with 360° swivel mechanism. Class-4 gas lift for height adjustment. Multi-lock synchro tilt mechanism with tension control. Padded armrests. Seat and back made from molded high-density PU foam for superior comfort. Load-bearing capacity minimum 120 kg. Suitable for long working hours. Color: Brown. Warranty: Minimum 1 year.</p>	2	
3.	<p><b>Visitor Chair (Mid Back):</b> Seat and back frame made from commercial-grade plywood with molded high-density foam cushioning. Upholstery in premium leatherette fabric. Heavy-duty powder-coated/chrome-finished metal frame. Color: Tan/Brown. Ergonomic mid-back design for visitor comfort. Dimensions: Seat Width – 19 inches, Seat Depth – 19 inches, Seat Height – 20.5 inches, Back Height – 19 inches. Weight Capacity: Up to 100</p>	12	

	kg minimum. Anti-rust frame finish with floor-protective nylon bushes.		
4.	<b>Sofa set (5 seater):</b> Premium 5-seater sofa set consisting of one 3-seater and two single-seater sofas or equivalent configuration. Solid hardwood/seasoned wooden frame structure. High-density resilient foam cushioning with premium leatherette upholstery. Comfortable back support and armrests. Scratch-resistant and easy-to-clean finish. Color: Brown/Tan/Beige as approved by purchaser. Heavy-duty construction suitable for office reception and executive lounge areas	2	
5.	<b>T.V (43 inch / 40 inch) – 43-inch (or 40-inch)</b> Full HD/4K Smart QLED Television with Google TV/Android TV operating system. Minimum resolution: 1920 × 1080 (Full HD) or higher. Built-in Wi-Fi, Bluetooth connectivity, screen mirroring, Chromecast support, voice-enabled remote control. HDMI (minimum 2 ports), USB (minimum 2 ports), Ethernet port. Wall mounting kit and installation included. Reputed brands.	2	
7.	<b>Coffee table:</b> - Premium center/coffee table made from 36 mm thick plywood/engineered wood structure with matte laminate finish. Square shape. Approximate size: 900 mm × 900 mm × 450 mm height. Smooth edges with PVC edge banding. Sturdy load-bearing design suitable for executive office and lounge areas. Scratch-resistant and easy-maintenance finish. Color matching with sofa set and office interiors.	2	
8.	<b>Office Partition:</b> - Decorative office partition with overall size approximately 144 cm (W) × 182 cm (H). Three-panel folding design. Strong engineered wood/solid wood frame with CNC-cut decorative Art Deco/Jaali pattern. Color: White and Brown. Easy folding and relocation facility. Stable base support with anti-slip feet. Suitable for creating executive office privacy zones and waiting area segregation. Premium finish with smooth edges and durable construction.	2	
9.	<b>File cabinet – Vertical storage cabinet</b> made from premium quality engineered wood with matte laminate finish. Color: Off White Wood Grain. Dimensions: W 30" × D 14" × H 72".	2	



	Multiple storage compartments including adjustable shelves and lockable shutter doors. High-quality hardware, hinges, channels, handles, locks from reputed brands such as Ozone, Century, Hettich, Hafele, Godrej, Door Set or equivalent. Moisture-resistant and termite-resistant construction. PVC edge banding on all exposed edges. Suitable for storage of files, records, office documents and stationery.		
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**NOTE:**

**Installation & Warranty** All furniture items shall be supplied, transported, assembled, installed and commissioned by the vendor at the designated location. The quoted rates shall be inclusive of transportation, loading/unloading, installation and all incidental charges. Minimum warranty of one year against manufacturing defects, hardware failure and workmanship shall be provided. Vendor shall replace defective components without additional cost during warranty period.



## Specifications of Furniture

	<ul style="list-style-type: none"> <li>• All Furniture should comply with BIS/ISI standards</li> <li>• Materials used must be eco-friendly, non-toxic, and durable.</li> <li>• Furniture should be ergonomically designed for office staff and students.</li> <li>• All items must be easy to clean, portable, and low maintenance.</li> <li>• Wooden furniture should be made of pre-laminated particle board/plywood (minimum 18mm thickness).</li> <li>• Metal parts should be powder-coated/rust-resistant.</li> <li>• Stainless steel items must be SS 304 Grade.</li> <li>• Edges should be PVC edge banded for safety and durability.</li> <li>• Any electrical fittings must be ISI certified.</li> <li>• Proper provision for plug points and wiring safety.</li> <li>• Anti-skid bases for stability.</li> <li>• Furniture surfaces should be non-porous and easy to disinfect.</li> <li>• Furniture should be termite-resistant.</li> <li>• All items should have minimum 02-year warranty.</li> </ul>
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University reserved the right to enhance or mitigate the quantity without any notice.

**Note:** All the accessories (in all respect) which shall be required to run the machine has to be supplied along with the machine.

**OTHER REQUIREMENTS:** The bidders will have to fulfil the following general requirements:

The bidder should ensure that all items will be supplied in time and as per specifications.

I have also enclosed all relevant documents in support of my claims, (as above) in the following pages.

Signature of Bidder

Name: .....

Designation: .....

Organization Name: .....

Contact No.: .....



<< Organization Letter Head >>

## Technical Specification and Compliance Sheet

**Bid Criterion:** The purpose of buying the tools is for the proper education and training of students & make them employable in Industry. Hence the tools availability & reliability should be in high order with the latest version. To ensure flawless service back up and 100% tools availability without any downtime is necessary.

1. The offered tools Model must be working in India, without any Problems.
2. The Bidder should provide relevant manuals both hard and soft copy.
3. The warranty period shall be (as stated at "Schedule "of this tender) from date of successful/satisfactory inspection report and acceptance of the equipment/material/goods by the SVSU for each item/system on comprehensive basis.
4. Warranty period of the product is required to be minimum of **03 Years**.

### **Performance Security:**

- 11.1 Performance Bank Guarantee is mandatory.
- 11.2 The Successful Bidder shall require to submit the performance security/Guarantee for 02% of total amount in the form of irrevocable bank guarantee issued by any Indian Nationalized Bank for an amount mentioned within 21 days from the date of receipt of work order/purchase order and should be kept valid for a period of 180 days beyond the date of completion of contract period. The Performance security in other form viz., FD/Term Deposit Receipt etc. shall not be accepted.
- 11.3 The Successful Bidder should submit performance security/Guarantee as prescribed above to be received in the office of Purchase branch SVSU.
- 11.4 The Performance Bank Guarantee should be established in favor of The Registrar Shri Vishwakarma Skill University, Dudhola, Palwal, Haryana 121102," through any Bank situated at Palwal or outstation with a clause to enforced the same on their local branch at Palwal. Performance Bank Guarantee shall be for the due and faithfully performance of the contract and shall remain binding, notwithstanding such variations, alterations for extensions of time as may be made, given, conceded or agreed to between the successful Bidder and the Lessee under the terms and conditions of acceptance to tender.
- 11.5 If the lessor fails to submit the performance security within 21 days from the date of receipt of work order/purchase order and if there is delay in submission of performance security, purchase order may be cancelled. The competent authority may accept the performance security after the above-mentioned deadline of 21 days subject to submission of justification by the Bidder, however the decision of the competent authority is final in this regard.
- 11.6 The successful Bidder is entirely responsible for due performance of the contract in all respects according to the speed, intent and meaning of the



terms and conditions and specification and all other documents referred to in the acceptance of tender.

**12 Resolution of Disputes:** The dispute resolution mechanism would be as follows:

- 12.1 In case of Dispute or difference arising between the buyer and seller relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Indian Arbitration & Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof shall apply to the arbitration proceedings. The dispute shall be referred to the Vice Chancellor, Shri Vishwakarma Skill University and if he is unable or unwilling to act, the sole arbitration of some other person appointed by him willing to act as such Arbitrator. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order.
- 12.2 In the case of a dispute between the lessee and a Foreign Lessor, the dispute shall be settled by arbitration in accordance with provision of sub- clause (i) above. But if this is not acceptable to the lessor then the dispute shall be settled in accordance with provisions of UNCITRAL (United Nations Commission on International Trade Law) Arbitration Rules.
- 12.3 The venue of the arbitration proceeding shall be Palwal, Haryana.

13. The tools should be complete in all respect but not limitation to following.

<< Organization Letter Head >>

## BID SUBMISSION

### Online Bid Submission:

Online system shall be followed, i.e.

- (i) Please note that in any case if price-bid/Financial Offer submitted manually then bid shall not be accepted.
- (ii) Only those proposals will be considered for opening, who have submitted their BID online by due date/time (as specified in Bid Data Sheet).

The Online bid completes in all respect. The following checklist is for the convenience of the bidders. Kindly check the following points before submitting the bids.

Sr. No.	Content	Document Submitted (Yes/No)	Page Number as per numbering given to the technical bid documents uploaded on the portal (If Applicable)
1.	All pages of the proposal have been properly numbered and signed with seal of firm by bidder/authorized signatory person only. Unattested documents will not be entertained.		-----
2.	Have submitted the Scanned copy (PDF format) of the technical proposals on e-Procurement Portal?		-----
3.	Have submitted EMD and TENDER+ E-Service charges on e-Procurement Portal?		-----
4.	Have you checked the eligibility Criteria and Submitted the relevant documents as proof on e-Procurement Portal?		-----
5.	Have submitted the Company PAN, GST, Registration & associated Documents etc. on e-Procurement Portal?		
6.	Have submitted the authority letter for signing the proposal on behalf bidder on e-Procurement Portal?		
7.	Have submitted the authority letter for use of digital signature on e-Procurement Portal?		
8.	Have submitted the latest audited Balance Sheet, Profit and Loss statement, Turnover Sheet and Income Tax Return Acknowledgement Copy of the same for financial eligibility.		
9.	Have submitted the Terms and Condition as per Annexure - I		



10.	Have submitted the Technical Specification and Compliance Sheet as per Annexure – II		
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Sr. No.	Content	Document Submitted (Yes/No)	Page Number as per numbering given to the technical bid documents uploaded on the portal ( If Applicable)
11.	Have submitted the Details of Bid Submission as per Annexure - III		
12.	Have submitted the Affidavit regarding Authenticity and correctness of information/documents as per Annexure - X		
13.	Have submitted the Affidavit regarding delisting/blacklisting, demobilization etc. as per Annexure - XI		
14.	Have submitted the Affidavit and relevant certificate/document (Annexure - A and B/C/ B&C both) regarding seeking benefits/concessions by Haryana based manufacturing Micro, Small and Medium Enterprises (MSEs) and Startups/First Generation Entrepreneurs as per Annexure – XIII/XIV/XV		
15.	Have submitted the Certificate for Model Clause for Land Border Sharing Countries with India as per Annexure – XVI		
16.	Have submitted the Organization Declaration Sheet as per Annexure – IV		
17.	Have submitted the Technical supporting documents (Detailed literature/catalogue of the quoted instrument and accessories) in support of all claims made at Annexure-II		
18.	Have submitted the TENDER corrigendum (if any) has been signed by bidder/authorized signatory and submitted on e-Procurement Portal?		
19	Have submitted the Notice Inviting Tenders and Instructions to Bidders with sign and seal of bidder/authorized signatory?		
20	Have submitted the financial bid item wise.		

The bidders may submit their complete bids (with all the requisite documents) in multiple files with their respective file name as mentioned below however **each file size should be up to 20 MB**. Each document name should be written as **“Firm Name File Name”**.



The documents submitted by the bidder should be in readable view otherwise unreadable documents will not be considered.



Sr. No.	Content	File Name	Document Uploaded (Yes/No)
1.	Company PAN, GST, TAN etc. Authority letter for signing the proposal and use of digital signature	Firm Details	
2.	Audited latest Balance Sheet, Profit and Loss statement, Turnover Sheet and ITR Acknowledgement Copy	Financial Details	
3.	Documents as per Annexure – I and III	Terms_and_Conditions	
4.	List of Organizations and minimum two performance reports with proof as per Annexure - V	Experience	
5.	Documents as per Annexure – II, IV, VI, VIII and IX	Technical	
6.	Technical supporting documents in support of all claims made at Annexure-II	Technical Details	
7.	Self-Attested corrigendum (if any), Affidavits, Land Border Sharing Certificate and Other Documents	Affidavits_and_Others	

(Signature with Seal of the Bidder) Name:

..... Designation:

..... Organization Name:

..... Contact No.:

.....



**<<Organization Letter Head >>**  
**DECLARATION SHEET**

I/We, \_\_\_\_\_ hereby declare that all the information and statements made in this Proposal are true and accept that any misleading information contained in it may lead to our disqualification. I have gone through the specifications, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

We further certify that our organization meets all the conditions of eligibility criteria laid down in this tender document.

I/We, further specifically certify that our organization has not been Black Listed/De Listed or put to any Holiday by any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last three years.

Name & Address of the Bidder	
Bidder Category: Manufacturer/authorized dealer/distributors/agent	
Phone	
E-mail ID	
Contact Person Name	
Contact Person Mobile Number	
Contact Person E-mail ID	
GST Number	
PAN Number	

**(Signature with Seal of the Bidder) Name:**

..... **Designation:**

..... **Organization Name:**

..... **Contact No.:**

.....

## FORMAT FOR PERFORMANCE BANK GUARANTEE

(To be typed on Non-judicial stamp paper of the value of Indian Rupees of One Hundred) (TO BE ESTABLISHED THROUGH ANY OF THE NATIONAL BANKS (WHETHER SITUATED AT PALWAL OR OUTSTATION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT PALWAL OR ANY SCHEDULED BANK (OTHER THAN NATIONALISED BANK) SITUATED AT PALWAL. BONDS ISSUED BY CO-OPERATIVE BANKS ARE NOT ACCEPTED.)

To,  
The Registrar,  
Shri Vishwakarma Skill University, Dudhola, Palwal,  
Haryana, India

### **LETTER OF GUARANTEE**

WHEREAS Shri Vishwakarma Skill University, Dudhola, Palwal, Haryana (Buyer) have invited Tenders vide

Tender No.: ..... dated: .....

For purchase of

.....

and whereas the said tender document requires that any eligible successful Bidder (seller) wishing to supply the tools/machinery etc. in response thereto shall establish an irrevocable Performance Guarantee Bond in favour of **“Shri Vishwakarma Skill University”** in the form of Bank Guarantee for Rupees .....and valid till ..... from the date of issue of Performance Bank Guarantee that may be submitted within 21 days from the date of receipt of work order/purchase order and should be kept valid for a period of 180 days beyond the date of completion of warranty period.

NOW THIS BANK HEREBY GUARANTEES that in the event of the said Bidder (seller) failing to abide by any of the conditions referred in tender document / purchase order / performance of the tools/ machinery, etc. this bank shall pay to Shri Vishwakarma Skill University, DUDHOLA, PALWAL, HARYANA on demand and without protest or demur Rupees .....

This bank further agrees that the decision of Shri Vishwakarma Skill University (Buyer) as to whether the said Bidder (Seller) has committed a breach of any of the conditions referred in tender document / purchase order shall be final and binding.

We, ..... (name of the bank & branch) hereby further agree

that the guarantee herein contained shall not be affected by any change in the constitution of the Bidder (Seller) and/ or Shri Vishwakarma Skill University (Buyer).

### **Notwithstanding anything contained herein:**

1. Our liability under this Bank Guarantee shall not exceed Rupees. ....  
(Indian Rupees only).



2. This Bank Guarantee shall be valid up to..... (date).
3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if Institute serve upon us a written claim or demand on or before (date).

This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our branch office at ..... situated at ..... (Address of local branch).

Yours truly,

Signature and seal of the guarantor:

Name of Bank:

Address:

Date:

**Instruction to Bank:** Bank should note that on expiry of Guarantee Period, the Original Guarantee will not be returned to the Bank. Bank is requested to take appropriate necessary action on or after expiry of bond period.



Affidavit regarding Authenticity and correctness of information/documents

**|| SPECIMEN AFFIDAVIT ||**

(On Non-Judicial Stamp of Rs. 10/-)

In response to the Tender No. .... for ..... (Name of the Tender) dated..... for quoting against the Tender as an owner/Director/Proprietor of M/s.....

I/we ..... who is/are ..... (status in the firm/company) and competent for submissions of the affidavit on behalf of M/S ..... (Organization/Manufacturer/authorized dealer/distributors/agent) do hereby solemnly affirm an oath and state that:

I/we am/are fully satisfied for the correctness of the certificates/records submitted in support of the following information in bid documents which are being submitted in response to notice inviting e-tender No. ....

We also agreed to buyer for Integrity Pact terms and conditions as applicable from time to time as per government rules.

I/we am/are fully responsible for the correctness of following self-certified Information/ documents and certificates:

- 1. That the self-certified information given in the bid document is fully true and authentic.
- 2. That:
  - 1. Information regarding financial qualification and annual turnover is correct.
  - 2. Information regarding various technical qualifications is correct.
  - 3. Information regarding various relevant documents is correct and authentic.

Dated \_\_\_\_\_ Signature with Seal of the Deponent (Bidder)

I/we, \_\_\_\_\_ above deponent do hereby certify that the facts mentioned in above are correct to the best of my knowledge and belief, nothing has been concealed there in.

Dated \_\_\_\_\_ Signature with Seal of the Deponent (Bidder)

**Note: Affidavit duly notarized in original shall submit in the Office of Shri Vishwakarma Skill University, Dudhola, Palwal Haryana on Technical Presentation Day/date.**



Affidavit regarding delisting/blacklisting, demobilization etc.

## || SPECIMEN AFFIDAVIT ||

(On Non-Judicial Stamp of Rs. 10/-)

In response to the Tender No. .... for ..... (Name of the Tender) dated..... for quoting against the Tender as an owner/Director/Proprietor of M/s.....

I/we \_\_\_\_\_ who is/are\_\_\_\_\_ (status in the firm/company) and competent for submissions of the affidavit on behalf of M/S\_\_\_\_ (Organization/Manufacturer/authorized dealer/distributors/agent) do hereby solemnly affirm an oath and state that:

The firm/agency should not be black-listed/de-listed/debarred/demobilized for poor or unsatisfactory performance from any project by Govt. of India/Any other State Govt./Haryana Govt. or its Departments/agencies etc.

Dated

Signature with Seal of the Deponent (Bidder)

I/we, \_\_\_\_\_ above deponent do hereby certify that the facts mentioned in above are correct to the best of my knowledge and belief, nothing has been concealed their in.

Dated

Signature with Seal of the Deponent (Bidder)

**Note:** *Affidavit duly notarized in original shall submit in the Office of Shri Vishwakarma Skill University, DUDHOLA, PALWAL, HARYANA on Technical Presentation Day/date.*



Annexure VIII (TERMS & CONDITIONS)

Affidavit regarding Terms and Conditions completion of Supply of Items for Nursing Laboratories (Major/Minor equipment/Items, glassware, plasticware, reagents and chemicals)

in running condition within stipulated time frame

|| SPECIMEN AFFIDAVIT ||

(On Non-Judicial Stamp of Rs. 10/-)

In response to the Tender No. .... for ..... (Name of the Tender) dated..... for quoting against the Tender as an owner/Director/Proprietor of M/s.....

I/we \_\_\_\_\_ who is/are\_\_\_\_\_ (status in the firm/company) and competent for submissions of the affidavit on behalf of M/S\_\_\_\_ (Organization/Manufacturer/authorized dealer/distributors/agent) do hereby solemnly affirm an oath and state that:

We further certify that our organization meets all the conditions of eligibility criteria laid down in this tender document. Moreover, OEM has agreed to support on regular basis with technology / product updates and extend support for the warranty.

We hereby declare that our firm will abide to all the terms & conditions as enumerated in the Tender document and supply the tools as per Technical Specification of tools as enumerated in the tender document.

I/we further declare that if any delay is found in delivery, not fulfil the terms and conditions, not supply the items as per technical specifications and the offer is not accepted partially or fully by our firm(s) the performance security or EMD furnished as per the tender document is liable to be forfeited unconditionally and no objection of being blacklisted in these circumstances.

Dated \_\_\_\_\_ Signature with Seal of the Deponent (Bidder)

I/we, \_\_\_\_\_ above deponent do hereby certify that the facts mentioned in above are correct to the best of my knowledge and belief, nothing has been concealed there in.



Dated

Signature with Seal of the Deponent (Bidder)

Note: Affidavit duly notarized in original shall submit in the Office of Purchase & Store, Shri Vishwakarma Skill University, Village-Dudhola, Palwal, Haryana on Technical Presentation Day/date.



Affidavit regarding Seeking benefits/concessions in Past Performance & Experience and Purchase Preference by Haryana based manufacturing Micro & Small Enterprises (MSEs)

|| SPECIMEN AFFIDAVIT ||

(On Non-Judicial Stamp of Rs. 10/-)

In response to the Tender No. .... for .... (Name of the Tender) dated..... for quoting against the Tender as an owner/Director/Proprietor of M/s .....

I ..... S/o.....aged ..... residing at ..... Proprietor/Partner/Director of M/s..... do hereby solemnly affirm and declare that: -

1. My/our above noted enterprise M/s ..... (Name & Address) has been issue Manufacturing Entrepreneurs Memorandum in Haryana by the District Industries Centre ..... under acknowledgement No. ....of dated .....(Self-certified copy of the same is attached as Annexure 'A' with this affidavit) and has been issued for manufacture of the following items in Category Micro/Small Enterprise (Please tick the either) as under: -

- I. ....
II. ....
III. ....
IV. ....

2. That the quoted item(s) in the tender .....is all of the quoted items for which my/our above noted enterprise has been issues Manufacturing Entrepreneurs Memorandum by the Industry Department Haryana as per details at para 1 above.

3. That my/our above-mentioned manufacturing Micro/ Small Enterprises fulfils meet all the remaining terms & conditions of the tender except turnover, past Performance & past Experience and fulfils either or both of the below mentioned eligibility criteria:

I. That my/our above-mentioned enterprise has been issued quality certification of ISI Mark/ISO/Ag. Mark/any other quality mark ..... (Please tick either of the option) by ..... (Name of GOI/ State Govt. Agency/institution authorized by GOI/ State Govt.) on ..... and the same is valid from..... to.....in respect of item/good (give name of item/good) ..... mentioned in the tender (Self Certified copy of the relevant certificate is attached as Annexure 'B' with this affidavit)

OR/AND



II. That my/our above-mentioned enterprises have been registered with DGS&D, GOI/  
NSIC/ Govt. of India Department/ State Govt. Department/Govt. of India Public

Sector Undertaking (PSUs) or State Government Public Sector Undertakings (PSUs) **(Please tick one of the options as above)** in respect of Name of Item/goods/work/Services  
..... (Name) as mentioned in the tender of the corresponding period of time of this tender. A self-certified copy of the same attached as **Annexure 'C'** with this affidavit.

1. That in case the purchase Order of the quoted item is issued to me/us, it will not be outsourced or subcontracted to any other firm and the entire manufacturing of the order items shall be done in house by our Enterprise based in Haryana (address mentioned as at Sr. No. 1) Further, the billing will be done from Haryana.

Dated

Signature with Seal of the Deponent (Bidder)

I/we, \_\_\_\_\_ above deponent do hereby certify that the facts mentioned in above are correct to the best of my knowledge and belief, nothing has been concealed their in.

Dated

Signature with Seal of the Deponent (Bidder)

**Note:** Affidavit duly notarized in original shall submit in the Office of Purchase & Store, Shri Vishwakarma Skill University, Village-Dudhola, Palwal, Haryana on Technical Presentation Day/date.



Affidavit regarding Seeking benefits/ concessions in past performance & Experience and Purchase Preference by Haryana based manufacturing Medium Enterprises

|| SPECIMEN AFFIDAVIT ||

(On Non-Judicial Stamp of Rs. 10/-)

In response to the Tender No. .... for ..... (Name of the Tender) dated ..... for quoting against the Tender as an owner/Director/Proprietor of M/s .....

I ..... S/o.....aged ..... residing at ..... Proprietor/Partner/Director of M/s..... do hereby solemnly affirm and declare that: -

1. My/our above noted enterprise M/s..... (Name & Address) has been issue Manufacturing Entrepreneurs Memorandum in Haryana by the District Industries Centre ..... under acknowledgement No. .... of dated ..... (Self-certified copy of the same is attached as Annexure 'A' with this affidavit) and has been issued for manufacture of the following items in Category Medium Enterprise as under: -

- I. ....
II. ....
III. ....
V. ....

2. That the quoted item(s) in the tender .....is all of the quoted items for which my/our above noted enterprise has been issues Manufacturing Entrepreneurs Memorandum by the Industry Department Haryana as per details at para 1 above.

3. That my/our above-mentioned manufacturing Medium Enterprise meet all the remaining terms & conditions of the tender except past Performance & Past Experience.

4. That my first purchase order under this benefit/concession was issued by State Government Department/State Government Agency (name of Dept./Agency) ..... vide P.O. No. ....of dated ..... for the supply of ..... (name of the items/ good/ work/ services) was successfully complied by above mentioned Enterprises. A Self certified copy of the same is attached Annexure 'B' with this affidavit.

5. That in case the purchase Order of the quoted item is issued to me/us, it will not be outsourced or subcontracted to any other firm and the entire manufacturing of the order item sell be done in house by our Enterprise based in Haryana (address mentioned as at Sr. No. 1). Further, the billing will be done from Haryana.



6. That we agree to the condition that this benefit/ concession to the Medium Enterprises is Valid for one year from the date of getting the first supply order under State Public Procurement.

Dated

Signature with Seal of the Deponent (Bidder)

I/we, \_\_\_\_\_ above deponent do hereby certify that the facts mentioned in above are correct to the best of my knowledge and belief, nothing has been concealed there in.

Dated

Signature with Seal of the Deponent (Bidder)

**Note:** Affidavit duly notarized in original shall submit in the Office of Purchase & Store, Shri Vishwakarma Skill University, Village-Dudhola, Palwal, Haryana on Technical Presentation Day/date.



Affidavit regarding Seeking benefits/ concessions in past performance & Experience and Purchase Preference by Haryana based manufacturing/works/services Startups/First Generation Entrepreneurs

|| SPECIMEN AFFIDAVIT ||

(On Non-Judicial Stamp of Rs. 10/-)

In response to the Tender No. .... for .... (Name of the Tender) dated..... for quoting against the Tender as an owner/Director/Proprietor of M/s .....

I ..... S/o.....aged ..... residing at ..... Proprietor/Partner/Director of M/s..... do hereby solemnly affirm and declare that: -

1. My/our above noted enterprise M/s..... (Name & Address) has been issue Manufacturing Entrepreneurs Memorandum/Udyog Aadhaar Memorandum in Haryana by the District Industries Centre ..... under acknowledgement No. .... of dated ..... (Self-certified copy of the same is attached as Annexure 'A' with this affidavit) and has been issued for manufacture of the following items in Category Startups/First Generation Entrepreneurs (Please tick the either) as under: -

- I. ....
II. ....
III. ....
IV. ....

2. That the quoted item(s) in the tender .....is all of the quoted items for which my/our above noted enterprise has been issues Manufacturing Entrepreneurs Memorandum/ Udyog Aadhaar Memorandum by the Industry Department Haryana as per details at para 1 above.

3. That my/our above-mentioned manufacturing Startups/First Generation Entrepreneurs Enterprises fulfils meet all the remaining terms & conditions of the tender except turnover, past Performance & past Experience and fulfils either or both of the below mentioned eligibility criteria:

I. That my/our above-mentioned enterprise has been issued quality certification of ISI Mark/ISO/Ag. Mark/any other quality mark ..... (Please tick either of the option) by ..... (name of GOI/ State Govt. Agency/institution authorized by GOI/ State Govt.) on ..... and the same is valid from..... to.....in respect of item/good (give name of item/good) ..... mentioned in the tender (Self



Certified copy of the relevant certificate is attached as **Annexure 'B'** with this affidavit)



## OR/AND

- II. That my/our above-mentioned enterprises has been registered with DGS&D, GOI/ NSIC/ Govt. of India Department/ State Govt. Department/Govt. of India Public Sector Undertaking (PSUs) or State Government Public Sector Undertakings (PSUs) **(Please tick one of the option as above)** in respect of Name of Item/goods/work/Services ..... (Name) as mentioned in the tender of the corresponding period of time of this tender. A self-certified copy of the same attached as **Annexure 'C'** with this affidavit.
4. That in case the purchase Order of the quoted item is issued to me/us, it will not be outsourced or subcontracted to any other firm and the entire manufacturing of the order items shall be done in house by our Enterprise based in Haryana (address mentioned as at Sr. No. 1) Further, the billing will be done from Haryana.

Dated

Signature with Seal of the Deponent (Bidder)

I/we, \_\_\_\_\_ above deponent do hereby certify that the facts mentioned in above are correct to the best of my knowledge and belief, nothing has been concealed their in.

Dated

Signature with Seal of the Deponent (Bidder)

**Note:** Affidavit duly notarized in original shall submit in the Office of Purchase & Store, Shri Vishwakarma Skill University, Village-Dudhola, Palwal, Haryana on Technical Presentation Day/date.



## ANNEXURE – XIII

### MODEL CLAUSE AND CERTIFICATE

#### Model Clauses for Tenders

- I. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority.
- II. “Bidder” (including the term ‘tenderer’, ‘consultant’, ‘Vendor’, ‘Supplier’ or ‘service provider’ in certain contexts) means any person or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
- III. “Bidder from a country which shares a land border with India” for the purpose of this order means: -
  - a. An entity incorporated, established or registered in such a country; or
  - b. A subsidiary of an entity incorporated, established or registered in such a country; or
  - c. An entity substantially controlled through entities incorporated, established or registered in such a country; or
  - d. An entity whose beneficial owner is situated in such a country; or
  - e. An Indian (or other) agent of such an entity; or
  - f. A natural person who is a citizen of such a county; or
  - g. A consortium or joint venture where any member of the consortium or joint venture falls under any of the above
- IV. The beneficial owner for the purpose of (iii) above will be as under:
  1. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation-

    - a. “Controlling ownership interest” means ownership of or entitlement to more than twenty-five percent of shares or capital or profits of the company;
    - b. “Control” shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements;
  2. In case of a partnership firm, the beneficial owner is the natural persons(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;
  3. In case of an unincorporated association or body of individuals, the beneficial owner is



the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individual;

4. Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
5. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

V. An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

VI. The successful bidder shall not be allowed to sub-contract works to any contractor or product origin from a country which shares a land border with India unless such contractor/manufacturer is registered with the Competent Authority.

#### Validity Registration:

In respect of tenders, registration should be valid at the time of submission of bids and at the time of acceptance of bids. In respect of supply otherwise than by tender, registration should be valid at the time of placement of order. If the bidder was validly registered at the time of acceptance of order, registration shall not be relevant consideration during contract execution.

#### Model Certificate for Tenders

“I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]”

**Model Certificate for Tenders for Works involving possibility of Sub-contracting** “I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]”



(AN AGREEMENT BETWEEN SHRI VISHWAKARMA SKILL UNIVERSITY AND THE SUPPLIER) \*

Shri Vishwakarma Skill University (SVSU), Enacted under Government of Haryana Act No.25 of 2016 having its transit office at Shri Vishwakarma Skill University, Dudhola, Palwal, Haryana represented through its authorized signatory ..... (Name of Officer), ..... (Designation of Officer) (which expression shall unless repugnant to the context or meaning there off includes its successors and assigns) here in after referred to as SVSU or Owner or the First Party.

And

Firm Name..... having its office at ....., through its authorized signatory .....(Name &Post), (which expression shall unless repugnant to the context or meaning there off includes its successors and assigns) here in after referred to as execution Manufacturers/Authorized Dealers/ Distributors/Agent or the Second Party.

Whereas SVSU has invited Tender No..... for ..... (Name of the Tender) dated.....and M/s ..... (Firm Name) submitted its proposal in this regard. SVSU after considering its negotiation offer has decided to engage ..... (Firm Name) as executing agency for Tender No. .... for ..... (Name of the Tender) dated .....

Firm Name... (execution Agency) is hereby agreed to take the Tender No. .... for ..... (Name of the Tender) at the quoted negotiation rates, terms and conditions contained the TENDER, Work Order/Purchase Order and duly communications of the above said work.

Now, therefore, in consideration of the mutual covenants herein contained, it is hereby agreed between the parties as follows: -

The agreement shall come into force immediately after signing of this agreement by both the parties and shall remain valid until the final completion of the job inclusive of warranty period or cancelled earlier by the Shri Vishwakarma Skill University, Haryana as per the time schedule prescribed in the tender document.

All the terms and conditions and Technical specifications contained in the Tender No. .... for ..... (Name of the Tender) dated

.....shall be the part of this agreement.





Firm Name..... (execution **Agency**) hereby declare that I shall remain bound and abide by the rates, terms and conditions and technical specifications of the aforesaid as well as TENDER, Work Order/Purchase Order and due communications of the above said work.

In Witness Whereof, the parties here to have caused this agreement to be signed in their respective names as of this day and year first above written.

**Signed by**

First Party: SVSU, Dudhola, Palwal

Signature with seal

Date & Place

Second Party:

Signature with seal

Date & Place

**In presence of (Witnesses)**

1.

1.

2.

2.

**\*Note-This Contract is to be Signed on Rs. 100/- Non-Judicial Stamp paper within 15 days after receiving of LOA/LOI by the bidder/supplier from buyer.**

